

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF ECONOMIC DEVELOPMENT
STATE OFFICE OF MINORITY AND WOMEN BUSINESS ASSISTANCE
Massachusetts Transportation Building
Ten Park Plaza, Suite 3740, Boston, MA 02116

<http://www.somwba.state.ma.us>
webmaster@somwba.state.ma.us

MITT ROMNEY
Governor

TELEPHONE
(617) 973-8692

KERRY HEALEY
Lieutenant Governor

FACIMILE
(617) 973-8637

BARBARA BERKE
DED Director

JO ANNE M. THOMPSON
Executive Director

May 29, 2003

Mr. Luis Soto, President
MAEKEDA INC
54 Atherton Road
Brookline, MA 02446

Dear Mr. Soto:

The State Office of Minority and Women Business Assistance (SOMWBA) is pleased to notify you that your firm was **certified** as a **minority** owned business enterprise (**MBE**) with the certified business description, **COMPUTER SOFTWARE DEVELOPMENT AND IT CONSULTING**.

Your company will be listed in both the SOMWBA Directory and in the Massachusetts Central Register which are published at regular intervals. The SOMWBA Directory is sent to other state agencies and private organizations that seek to fulfill **MBE** utilization requirements.

Furthermore, you have a continuing duty to notify SOMWBA of a change in any information that is relevant to the firm's certification eligibility and to ensure that the information and documentation relied upon by SOMWBA to certify or to maintain the certification of the business enterprise is accurate, complete and not misleading. You are required to notify SOMWBA in writing of any change of such information or documentation within thirty calendar days. By way of example and not limitation, any change in ownership, control, investment, ongoing or independence may be considered material. Failure to abide by the continuing duty requirements shall constitute grounds for the business entity's decertification.

Certification is not a fixed designation and SOMWBA reserves the right to monitor your company, do random spot checks, site visits and to conduct periodic reviews of your company's books, contracts, company structure, facilities, job locations; to seek other relevant information and documentation; and to revoke certification of your firm should this become necessary.

Your company's certification automatically will expire two years from the date of certification. If your company continues to meet all applicable certification criteria, no later than thirty (30) business days before your firm's certification renewal date of **May 29, 2005**, and every two years thereafter, please send SOMWBA the following documents to renew your certification:

- 1) All company financial statements since the date of the company's then most recent SOMWBA certification;
- 2) All U.S. Tax Returns and Schedules since the date of the company's then most recent SOMWBA certification;
- 3) Corporations must submit all Annual Certificates of Condition since the date of the company's then most recent certification; and

PLEASE NOTE THAT ITEMS 4-6 CAN BE COMBINED ON ONE NOTARIZED STATEMENT



- 4) **A notarized statement that indicates:**
- A. "I certify under the pains and penalties of perjury that no significant changes affecting eligibility as a certified Minority/Minority-Women/Woman/ Portuguese business enterprise have occurred since the date of the company's then most recent date of SOMWBA certification as defined in State regulations 425 CMR 2.00 State Office of Minority and Women Business Assistance."
- 5) **A notarized statement that indicates either "A or B" as referenced below.**
- A. "I certify under the pains and penalties of perjury that **(Insert your Company Name)** has not received any contract(s) as a result of having been SOMWBA certified."
- B. "I certify under the pains and penalties of perjury that: **(Insert your Company Name)** has received a contract(s) as a result of having been SOMWBA certified." List all contract names, contract amounts and the names of the agencies with which you have contracted from the date of your last SOMWBA renewal."
- 6) **A notarized statement that indicates:**
- A. "I certify under the pains and penalties of perjury that **(Insert your Company Name)** has **(number) of employees for each year end given; include owner(s).**"

Additionally, every six years, certified companies that wish to remain certified must undergo a substantive review of their certification status with a SOMWBA certification specialist who will re-evaluate the company to determine whether it continues to meet the applicable certification criteria. If you wish to recertify your company when it becomes due for substantive review, you will need to submit the applicable recertification application and all required information and documentation to SOMWBA no later than forty-five (45) business days prior to the date of certification expiration (i.e., the recertification date). At that time, a certification specialist will be assigned to evaluate your company and will make a report and recommendation to the Certification Committee (CC) on whether or not the company continues to meet the applicable certification criteria.

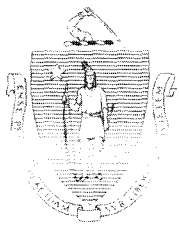
As provided above in 425 CMR 2.00, if your company has a change of address or telephone number, please send a signed letter within thirty days of the change on company letterhead to notify SOMWBA of the new address or telephone number.

Congratulations on your certification! During the period of your certification, if you have any further questions regarding business opportunities, please contact Ms. Davida K. Craig-Celestin, Senior Director of Business Advocacy and Assistance, at (617)973-3638 or requirements for remaining in good standing, please contact Ms. Nedra D. White, Certification Specialist, at (617)973-8648.

Very truly yours,


Letha M. Roberts
Certification Committee

CC1116 CP/CP1/CP7
Flct



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Mr. Luis Soto, President
MAEKEDA INC
54 Atherton Road
Brookline, MA 02446

Dear Mr. Soto:

The State Office of Minority and Women Business Assistance (SOMWBA), acting as certification agent for the **Massachusetts Highway Department (MHD)**, the **Massachusetts Bay Transportation Authority (MBTA)**, the **Massachusetts Port Authority (MassPort)**, the **Massachusetts Turnpike Authority/Central Artery/Tunnel (MTA/CA/T)** and the **Massachusetts Aeronautics Commission (MAC)**, wishes to acknowledge receipt of your certification documents. We are pleased to notify you that your company has been **certified** as a disadvantaged business enterprise (DBE). Your company's primary economic activity is identified as **NAICS Code(s) 541512**, with the certified business description, **COMPUTER SOFTWARE DEVELOPMENT AND IT CONSULTING**.

Your company's designation as a DBE will appear in the Massachusetts Central Register and the MHD list of DBEs eligible for federal-aid projects. In the event of any change affecting the ownership, control or independence of your firm, please notify SOMWBA for a DBE review and re-evaluation. SOMWBA reserves the right to monitor, perform random spot checks, re-evaluate the firm or revoke the firm's certification if it no longer meets the certification criteria.

To renew your firm's DBE certification and if it continues to meet the applicable criteria, on or before your firm's certification anniversary date of **May 29, 2004**, and each year thereafter, please send SOMWBA the following documents:

1. A notarized affidavit sworn to by **MAEKEDA INC** owner(s) that indicates: "I/we certify under the pains and penalties of perjury of the laws of the United States that there have been no changes in **MAEKEDA INC** circumstances affecting its ability to meet size, disadvantaged status, ownership, or control requirements 49 CFR Part 26 or any material changes in the information provided in the firm's application form, (except for changes about which the **MAEKEDA INC** has submitted a 'notice of change' to SOMWBA). I/we also affirm that **MAEKEDA INC** meets Small Business Administration (SBA) criteria for being a small business concern and its average annual gross receipts (as defined by SBA rules) over the firm's previous three fiscal years do not exceed \$17.4 million." and
2. A copy of the company's, and all of its affiliates', U.S. Tax Returns including all schedules and attachments for the most recent three (3) years. (Sole proprietors; please include copies of the Schedule C.) Concerns are affiliates of each other when either directly or indirectly (1) one concern controls or has the power to control the other, (2) a third-party (or parties) control(s) or has the power to control both, or (3) an identity of interest between or among parties exist such that affiliation may be found. In determining whether affiliation exists, consideration shall be given to such factors as: common ownership, common management, contractual relationship; and/or
3. A notarized statement of the number of full-time and part-time employees for each fiscal year.

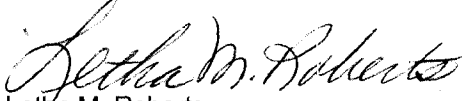


Additionally, every six years, all certified DBEs that wish to remain certified must undergo a substantive review of their certification status with a SOMWBA certification specialist who will re-evaluate the company to determine whether it continues to meet the applicable certification criteria. If you wish to recertify your company when it becomes due for substantive review, you will need to submit a Statement of Disadvantage and a Personal Financial Statement and all required information and documentation to SOMWBA no later than 30 days prior to the date of certification expiration (i.e., the recertification date).

We appreciate your submitting these documents for our confidential review. If your company has any change in circumstances affecting its ability to meet size, disadvantaged status, or ownership and control criteria of 49 CFR Part 26 or of any material changes in the information provided with the firm's application for certification or changed address or telephone number, please contact our office within thirty days of the change in writing on company letterhead.

Congratulations on your certification! During the period of your certification, if you have any further questions regarding business opportunities please contact Ms. Davida K. Craig-Celestin, Sr. Director of Business Advocacy and Assistance at (617)973-8638 or requirements for remaining in good standing, please contact Ms. Nedra D. White, Certification Specialist at (617)973-8648

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Letha M. Roberts
Certification Committee

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